



Fabric and Home Care

World Conference

October 28–31, 2018 | Boca Raton Resort & Club | Boca Raton, Florida, USA

Electronic Poster Submission Guidelines and Agreement

Thank you for your interest in submitting an abstract for the Fabric and Home Care World Conference.

Please review these guidelines and terms of agreement.

DEADLINES AND SUBMISSION SCHEDULE

March 2, 2018

Abstract reviews begin

July 31, 2018

Submission site closes

September 14, 2018

Final submission deadline for e-poster file from accepted authors.

October 12, 2018

Abstracts and e-posters released to meeting participants through the conference app.

ABSTRACT SUBMISSION GUIDELINES

Topics

Identify the interest area that most aligns with your content.

- Consumer
- Product
- Supply
- Technology

Author(s)

Provide the following information for each author:

Name – First, Middle Initial, Last

Organization/Affiliation, Country

Email address

Abstract Title and Body

Title:	Title should clearly identify the focus of the abstract in 15 words or less.
Abstract body:	May not exceed <u>250 words</u>
Abstract structure:	<ul style="list-style-type: none">▪ Objective/Hypothesis▪ Methods Used▪ Results▪ Conclusions

Do not include:

- Images
- Tables
- Commercial content (*i.e. trade names or trademarked products*)

Abstracts and e-posters must be of an educational nature and may not be used to promote products/services.

If your abstract does not comply with these requirements, you will be asked to adjust the text before a final decision can be made by the Review Committee.

Before you press the submit button:

Carefully proofread and check your submission for accuracy.
Abstracts will be published as submitted.

Email confirmation(s):

An email confirmation will be sent once the completed abstract has been submitted.

ABSTRACT REVIEWS

Abstract reviews will begin on July 31, 2018. Abstracts will be accepted for review until September 14, 2018.

Abstracts will be evaluated separately using the following criteria:

- Relevance to session topic
- Creativity and originality of content
- Tangible message, solutions, and best practice(s)

The Review Committee reserved the right to refuse a presentation based on, but not limited to, the following criteria:

- A lack of scientific content or merit
- Commercial content (*i.e. trade names, trademarked products, etc.*)
- Subject matter not aligned with the focus of the conference.

NOTICE OF ACCEPTANCE

Once the Review Committee your abstract has been accepted by the Review Committee, you will be sent instructions on creating and uploading your e-poster.

REGISTRATION FEES AND TRAVEL EXPENSES

When an abstract is accepted, the presenting author is required to attend the meeting to present, must register for the conference, and pay the applicable registration fee. Each presenter is also responsible for his/her travel and accommodation expenses.

PERMISSION AND AGREEMENT

Permission

By submitting an abstract, you hereby grant AOCS the non-exclusive, royalty-free right to (a) publish the accepted abstract and e-poster online, available to all registered attendees two weeks prior to meeting start date, and (b) publish your complete presentation online after the meeting. If you do not grant permission to AOCS to publish your complete presentation, you have the option to deny permission during the online submission process.

Indemnification Agreement

By submitting this abstract, you hereby represent and warrant that, to the best of your knowledge: the content of the abstract and of the presentation is accurate; the abstract and presentation do not violate any copyright, proprietary, confidentiality, or personal rights of others; the presentation will be educational in nature, will not promote any product or service, and will not contain any false or misleading statements regarding any products or services or include materials that are slanderous, libelous, or otherwise illegal; and you are authorized to make these representations and to agree to the terms of the AOCS Abstract Submission Guidelines & Agreement on behalf of your company or institution.

You hereby indemnify and hold harmless the American Oil Chemists' Society, its officers, directors, staff, agents, and representatives from and against any and all claims, actions, losses, demands, costs, reasonable attorneys' fees, and other expenses arising from the inaccuracy or breach of any of the foregoing representations and warranties.